



siag

industrial relations : human resources : employment matters : training

CIRCULAR: GEN/087/NAT/087/19
DATE: 13 December 2019
SUBJECT: New Fair Work Information Statement
ATTENTION: Chief Executive Officer

As part of the National Employment Standards, employers must give every new employee a copy of the Fair Work Information Statement (the Statement) before or as soon as possible after the employee commences work.

Please be advised that the Fair Work Ombudsman has **updated** the Statement.

The Statement provides new employees with information about their conditions of employment, including:

- the National Employment Standards;
- modern awards;
- agreement making under the Fair Work Act;
- flexible working arrangements, and
- termination of employment.

A copy of the Statement can be accessed at the below link and appears together with this Circular.

<https://www.fairwork.gov.au/employee-entitlements/national-employment-standards/fair-work-information-statement>

If you have any questions or if you require further information, please contact the SIAG National Advisory Service on 03 9644 1400 or 1300 (SIAG HR) / 1300 742 447.

Brian Cook
Managing Director

Disclaimer:

By agreeing to use this summary of information, the user agrees that siag does not give any guarantee, undertaking or warranty whatsoever in relation to the summary, including in relation to the accuracy, completeness or currency of the summary; and to indemnify and hold harmless siag from and against any loss or liability suffered by a user or a third party, arising out of the provision of the information, howsoever caused, including due to negligence of siag.

National Office: 775 Lorimer St, Docklands, VIC 3008 **Telephone** 03 9644 1400 **Facsimile** 03 9644 1490 (ABN 13 117 488 290)

Web Site: www.siang.com.au **SIAG National Advisory Service** 1300 742 447

Melbourne : Sydney : Brisbane : Adelaide : Hobart : Perth